

## RTI 4(1)(a)

### Information Published under Section 4(1) (a).

#### Quality Assurance & Standards Department:

Sl. No	File No.	File Name	Date of Opening of File	Closed date
01	01	BIS Correspondence	23/06/2015	24/04/2016
02	02	BIS Licence	19/01/2017	—
03	03	Test Reports to BIS	02/01/2018	—
04	04	BIS Correspondence	13/01/2016	—
05	05	Bureau of Energy Efficiency	23/06/2016	—
06	06	Bureau of Energy Efficiency	22/06/2016	—
07	07	CE Certificate	22/05/2006	—
08	08	IP-55 Certificate	31/01/2006	—
09	09	BIS File	08/05/2007	09/04/2015
10	10	ISO Quality Manual	06/10/2013	—
11	11	BIS Licence - Motors	28/11/2011	15/07/2015
12	12	BIS Correspondence	21/10/2004	09/04/2015
13	13	Submission of Test Report	03/01/2018	—
14	14	BESCOM GTP Approval	21/12/2017	—
15	15	HESCOM Work Order File	29/04/2016	—

16	16	CPRI Test Reports to HESCOM	20/09/2016	—
17	17	BESCOM Correspondence File	23/12/2015	15/11/2017
18	18	Work Order Copy	2014-15	—
19	19	BESCOM/HESCOM Correspondence	30/04/2013	01/08/2014
20	20	Outward Correspondence	05/06/2015	22/01/2018

**Material Purchase & Stores Department (MPS):**

Sl. No	File No.	File Name	Date of Opening of File	Closed date
01	05& 95	Stamping for Motors	17/06/2012	
02	10	Plastic Fans for motors	27/07/2017	
03	01,07,50	Casting for motors	17/07/2014	
04	16 & 54	DPC Wire/Strip for transformers	05/03/2015	
05	28, 52	Bearings	02/07/2011	
06	24	Diesel	12/06/2014	
07	29	Corrugated Boxes	04/08/2016	
08	23	Cotton Waste	03/07/2013	
09	13	Insulators for Transformers	28/09/2017	
10	117	Paints	03/04/2014	
11	40	Lubricants and Transformer oil	26/01/2015	

12	21	Fibre Glass Sleeves	21/07/2012	
13	48	Lamination for transformers	25/06/2016	
14	53	Oil Duct, End Strip	20/06/2013	
15	55, 80	Shafts	10/04/2014	
16	58	Packing Strips	20/09/2014	
17	57	Insulation Materials	27/04/2009	
18	69	Gas	26/05/2012	
19	68	Packing Wood	06/03/2009	
20	90, 100	Transformer Materials	07/10/2015	
21	91	Terminal Board	01/06/1999	
22	74	Calibration of Instruments	22/07/2016	
23	82	Enameled Copper Wire	15/07/2016	
24	88	Fabrication of Transformer Tanks	25/06/2016	
25	96	Uniform Cloth	31/05/2010	
26	97	Cotton Tape	20/11/2015	
27	105	Xerox Machine & Servicing	24/11/2010	
28	106	Off loading of castings	05/09/2012	
29	121	Insulation Materials for Transformers	26/10/2016	
30	120	Name Plate	01/03/2017	

**Human Resources Management & Administration Department:**

<b>Sl. No</b>	<b>File No</b>	<b>Files Name</b>	<b>Date of Opening of Files</b>	<b>Closed date</b>
01	01	Punching System	06.01.2012	
02	02	Employees Salary / Wages	04.12.2012	
03	03	Managing Director Salary	04.02.2013	
04	04	Incentive for Transformer repair	01.08.2014	
05	05	Yearly Increment	01.09.2014	
06	06	Employees Promotion	05.01.2013	
07	07	Payment of Bonus	10.11.2012	
08	08	Leave Travel Concision	11.02.2013	
09	09	Professional Tax	09.02.2013	
10	10	L I C of India	28.05.2015	
11	11	Medical re-imbursement	11.02.2013	
12	12	Leopard Security Agencies	01.07.2013	
13	13	Canteen Subsidy sub-staff /Security Department	09.08.2017	
14	14	Additional increment for higher education	25.06.2014	
15	15	Uniforms & Shoes	19.08.2013	

16	16	Garden Labour	25.07.2017	30.12.2017
17	17	Scavenger	01.06.2013	
18	18	Man Power service	11.05.2016	
19	19	Prasad Security Agencies	09.08.2014	
20	20	Internal Circulars	01.04.2017	
21	21	Government reply	01.04.2016	
22	22	R T I Information	01.04.2017	
23	23	Reply to L A Question	01.04.2017	
24	24	Provident Fund	07.02.2012	
25	25	Employee State Insurance	17.12.2012	
26	26	Employees Bank Loan	05.12.2012	
27	27	Quarterly report regarding implementation of Dr. Sarojani Mahishi report	09.06.2015	
28	28	Employees Retirement	31.05.2014	
29	29	Employees Training	13.11.2013	
30	30	Deputation of Employees to other departments.	23.11.2012	